# Assignment Marking Criteria for Unit 06

**Required competence:**

By the end of this unit the teacher should be able to:

* Know and understand different e-mail and social media applications
* Demonstrate the capability of using internet including e-mail and social media functions in classwork.”

#### **Assignment**

1. Read, compose, send, forward, reply and delete e-mail messages, attach documents, such as class notes, Lesson Plans for your class, Lesson presentations, past papers and assignment details to a message to be sent to students and create a group mail for your class.
2. Set up a Twitter account
3. In your blog reflect on your own use of social media platform in the classroom. How might social media and e-mail enhance your collaboration with peers, students, parents and community?

## **Marking Criteria**

|  |  |  |  |
| --- | --- | --- | --- |
| **Is there evidence from the workshop activities that the participant …** | Not proficient (0) | Partially Proficient (1) | Proficient  (2) |
| Has read, composed, sent, forwarded, replied and deleted e-mail messages. Can also attach documents. |  |  |  |
| Has set up a Twitter account |  |  |  |
| Has created a post in their Moodle blog. |  |  |  |
| **Total out of 6** |  |  |  |
|  |  | | |